

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, September 1, 2022
Time: 9:00 a.m.
Place: ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Todd Kinney, (Chair)
<i>Engineer, Clinton County</i>
<input checked="" type="checkbox"/> (proxy Tom Determann) | <input checked="" type="checkbox"/> Russell Weber
<i>Engineer, Dubuque County</i>
<input checked="" type="checkbox"/> (proxy Harley Pothoff) | <input checked="" type="checkbox"/> Rafe Koopman
<i>Delaware County Engineer</i>
<input checked="" type="checkbox"/> (proxy Jeff Madlom) |
| <input type="checkbox"/> David Dryer
<i>Engineer, Jackson County</i>
<input checked="" type="checkbox"/> (proxy Jack Willey) | <input checked="" type="checkbox"/> Tim Vick, (Vice-Chair)
<i>City of Manchester</i>
<input checked="" type="checkbox"/> (proxy Connie Behnken) | <input checked="" type="checkbox"/> Josh Boldt
<i>City of Maquoketa</i>
<input type="checkbox"/> (proxy Diane Frandsen) |
| <input checked="" type="checkbox"/> Steve Lindner
<i>City of DeWitt</i> | <input type="checkbox"/> Jason Craft
<i>City of Clinton</i>
<input checked="" type="checkbox"/> (proxy Matt Brooke) | <input checked="" type="checkbox"/> Gail Kuhle
<i>Regional Transit Authority</i>
<input type="checkbox"/> (proxy Stacie Scott) |
| <input type="checkbox"/> Dennis Hart
<i>Clinton MTA</i> | <input type="checkbox"/> Randy Zobrist
<i>Riverbend Transit</i> | <input type="checkbox"/> Kelley Deutmeyer
<i>ECIA Executive Director</i>
<input type="checkbox"/> (proxy Holly McPherson) |

Policy Board Members Present:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Harley Pothoff
<i>Dubuque County</i>
<input checked="" type="checkbox"/> (proxy Jay Wickham) | <input checked="" type="checkbox"/> Jack Willey (Vice-Chair)
<i>Jackson County</i>
<input checked="" type="checkbox"/> (proxy Todd Kinney) | <input checked="" type="checkbox"/> Jeff Madlom
<i>Delaware County</i>
<input checked="" type="checkbox"/> (proxy Rafe Koopman) |
| <input checked="" type="checkbox"/> Tom Determann
<i>Clinton County</i>
<input checked="" type="checkbox"/> (proxy Todd Kinney) | <input checked="" type="checkbox"/> Connie Behnken
<i>City of Manchester</i>
<input checked="" type="checkbox"/> (proxy Tim Vick) | <input checked="" type="checkbox"/> Steve Hasenmiller
<i>City of DeWitt</i>
<input checked="" type="checkbox"/> (proxy Steve Lindner) |
| <input type="checkbox"/> Tom Messerli
<i>City of Maquoketa</i>
<input type="checkbox"/> (proxy Josh Boldt) | <input checked="" type="checkbox"/> Scott Maddasion (Chair)
<i>City of Clinton</i>
<input type="checkbox"/> (proxy Jason Craft)
<input checked="" type="checkbox"/> (proxy Matt Brooke) | <input checked="" type="checkbox"/> Kelley Brown
<i>Small Cities, Jackson County</i>
<input type="checkbox"/> (proxy vacant) |
| <input checked="" type="checkbox"/> Mick Michel
<i>Small Cities, Dubuque County</i> | <input type="checkbox"/> Linda Gaul
<i>Small Cities, Delaware County</i>
<input type="checkbox"/> (proxy Donna Boss) | <input checked="" type="checkbox"/> Andrew Kida
<i>Small Cities, Clinton County</i> |
| <input checked="" type="checkbox"/> Sam Shea*
<i>IA DOT</i> | <input checked="" type="checkbox"/> Larry McDevitt
<i>Transit Representative (RTA)</i> | <input checked="" type="checkbox"/> Kelley Deutmeyer
<i>ECIA Executive Director</i>
<input type="checkbox"/> (proxy Holly McPherson) |

Others Present:

Staff Present:

- | | | | |
|--|--|--|---|
| <input checked="" type="checkbox"/> Chandra Ravada
<i>Transportation Director</i> | <input checked="" type="checkbox"/> Sarah Berning
<i>Project Services Manager</i> | <input checked="" type="checkbox"/> Dan Fox
<i>Senior Planner</i> | <input checked="" type="checkbox"/> Chris Wesseln
<i>Planner I</i> |
|--|--|--|---|

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:02 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:02 a.m. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, September 1, 2022, Technical Advisory Board and Policy Board joint meeting

Motion by Vick, second by Lindner from the RPA Technical Advisory Board to approve the agenda for the Thursday, September 1, 2022, RPA meeting. The motion passed unanimously.

Motion by Kida, second by Brooke from the RPA Policy Board to approve the agenda for the Thursday, September 1, 2022, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday June 23, 2022, RPA Policy and Technical Advisory Board joint meeting

Motion by Vick, second by Lindner from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday June 23, 2022, RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Willey, second by Madlom from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday June 23, 2022, RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Amendment to Federal Fiscal Year (FFY) 2023-2026 RPA 8 Transportation Improvement Program (TIP)

Motion by Willey, second by Kida to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:05 a.m.

Ravada stated that currently the TIP is frozen by the IADOT for review. Ravada referred to the handout stating this amendment is for the City of Monmouth bridge program for East Line over Beers Creek. Ravada asked for approval so staff can program this project once the TIP is released.

Discussion followed.

Motion by Michel, second by Brooke to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:12 a.m.

Motion by Lindner, second by Vick to recommend to the RPA 8 Policy Board approval of the amendment to Federal Fiscal Year (FFY) 2023-2026 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Willey, second by McDevitt to approve the amendment to Federal Fiscal Year (FFY) 2023-2026 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Discussion on the Safe Streets and Roads for All (SS4A) discretionary grant program

Ravada referred to the handout stating application for the SS4A grant are due by September 15th. Through this grant you can apply for implementation in the future for nonfederal aid routes, the catch is you must have a safety plan in place before applying. Currently the only safety plan in place is through the state of Iowa, which the feds stated that plan cannot be used when applying for these funds. Ravada stated the first step is to apply for the planning grant. Once the projects are within the planning grant cities can apply for implementation.

Ravada stated the RPA will be lead applicant on this project with support from cities and counties, with the partners being IADOT, ILDOT and InTrans. Federal funding will be 80% of the proposed cost of eligible projects. Ravada informed the board the cost planning grant will be \$240,000.00 with a match of \$12,000.00 from IADOT and \$36,000.00 from cities within the RPA region excluding the City of Clinton. Ravada stated cities who received STBG funds in the past, have been expected to contribute to the match. If cities have not received STBG funds in the past, staff will be requesting from the county to use RCTP funds for their match contributions. If funded staff are projected to finish the safety plan within 18-20 months, cities can apply for implementation funds.

Discussion followed.

Michel suggested drafting a memo to send to the cities who will be asked to contribute to the match for this program, so the cities are aware of why and what benefits they are receiving by contributing to the match.

Discussion followed.

Deutmeyer asked how staff are going to make all the cities aware there is funding for them to utilize for projects within their community.

Ravada stated staff will be doing outreach to inform cities about the funding that is acceptable to them. For example, going to city meetings, clerks' meetings, and mayor meetings.

Discussion followed.

Ravada stated staff expect cities to inform RPA about what projects they need completed

within their city. Staff will also be forming groups within each city to gather input. These groups will be made up of school officials, sheriff staff, emergency management staff, clerks' and mayors of cities. When staff gather this information, they will then bring it back to the technical advisory board and the policy board for final approval.

Discussion followed.

Review/Approve amended resolution for Safe Streets and Roads for All (SS4A) discretionary grant program

Ravada referred to the resolution stating the RPA is the lead applicant on this project with support from cities and counties, with the partners being IADOT, and InTrans. Federal funding will be 80% of the proposed cost of eligible projects. Application for this grant needs to be submitted by September 15th.

Kinney suggested removing any mention of counties within the resolution and replacing it with cities. Also, suggested to add at the end of the title, "for all cities within the RPA, excluding the City of Clinton."

Discussion followed.

Ravada stated staff will make these changes before submitting. Ravada informed the board staff to expect the feds to announce approval of funds in January and contracts to be in place 3 or 4 months from announcement.

Motion by Lindner, second by Vick to recommend to the RPA 8 Policy Board approval of the amended resolution for Safe Streets and Roads for All (SS4A) discretionary grant program. The motion passed unanimously.

Motion by Determann, second by McDevitt to approve the amended resolution for Safe Streets and Roads for All (SS4A) discretionary grant program. The motion passed unanimously.

Comments from the public

There was no public present or written comments received.

Other Business and Announcements

No other business at this time.

Adjournment

Motion by Vick, second by Lindner to adjourn the Thursday, September 1, 2022, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:47 a.m.

Motion by Brooke, second by Behnken to adjourn the Thursday, September 1, 2022, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:47 a.m.

Respectfully,

Chandra Ravada
Transportation Director